

PARENT CODE OF CONDUCT

Introduced: September 2025

Next Review: April 2026

Compliance: In accordance with ADEK Guidelines

Implemented By: Principal

INTRODUCTION

At Ryan International School, Masdar City, we believe that the success of our students depends on a strong partnership between home and school. Parents play a vital role in supporting the school's mission, values, and culture by encouraging positive attitudes toward learning, discipline, and respect. Together, we can ensure that every student learns and grows in a safe, caring, and respectful environment.

PURPOSE

The purpose of this Parent Code of Conduct is to outline the expectations for parents and guardians as active members of the Ryan school community. It aims to foster collaboration, respect, and trust between parents, staff, and students while upholding the school's commitment to student well-being and academic excellence.

CODE OF CONDUCT

1. Shared Responsibility for Learning

Parents are expected to uphold the school's vision, mission, and values and ensure that their child follows all school policies as outlined. This includes correct school uniform, punctuality, preparedness for lessons, and completion of home learning. Parents are also encouraged to support healthy routines such as balanced nutrition, adequate rest, and physical activity.

2. Providing Accurate Information

Parents must provide complete and accurate information during admission and keep all records updated, including contact details, medical conditions, custody information, and learning needs. The school reserves the right to review or cancel enrollment if false or incomplete information is provided.

3. Attendance and Punctuality

Parents should ensure their child attends school regularly and on time. Absences must be justified and supported by written communication. Family holidays should align with official school breaks, and arrival and pick-up timings must be respected.

4. Respectful Communication

Parents must communicate courteously and respectfully with all members of the school community—teachers, staff, students, and other parents. Aggressive or disrespectful behavior or language will not be tolerated. Concerns should be addressed in a calm, constructive, and solution-oriented manner.

5. Communication Channels

Parents are expected to follow the school's official communication procedures:

- All communication with the **school administration** must be done **through the official school email ID- ris.masdar@ryangroup.org**
- Communication with **teachers** may be done **through WhatsApp** for class-related matters, academic updates, or urgent clarifications during working hours.
- Parents **must not discuss or share concerns about school-related matters, conflicts, or other students with other parents** via WhatsApp, phone calls, social media, or any informal channel. All issues should be raised directly with school staff through the proper channels.

6. Addressing Concerns

Parents should first raise concerns with the class teacher or relevant staff member before escalating them to the Head of Section or the Principal. Concerns should not be taken directly to ADEK or external authorities before the school has had an opportunity to resolve them internally.

7. Respect for School and UAE Cultural Values

Parents are expected to respect all school rules, UAE laws, and Emirati cultural values. Dress and behavior while on campus should reflect modesty, cultural sensitivity, and respect for the national identity of the UAE.

8. Safety and Security

Parents and guardians are required to follow all safety protocols for parking and student drop-off on school premises. For OT pick-up, the guardian or parent must carry the walker form issued by the School. Cooperation with school staff and security personnel is essential to maintain a safe and secure environment for all students

9. Safeguarding and Student Protection

Parents share the responsibility of safeguarding students from harm. Any concern about a child's safety or well-being must be promptly reported to the Principal, Social Worker, or EHS Officer. Parents are expected to cooperate fully with the school's safeguarding and protection procedures as per ADEK policy.

10. Promoting Healthy Eating

Parents should provide nutritious meals and follow the school's healthy eating policy. Foods high in sugar, fat, or additives are discouraged to promote students' health, focus, and energy levels.

11. Responsible Social Media and Online Conduct

Parents and students must not post negative, offensive, or defamatory comments about the school, staff, students, or other parents online. School-related issues should not be shared with other parents. Photos or videos taken on school premises should not be shared publicly without the school's permission. Parents must maintain confidentiality and act respectfully in all school-related matters.

12. Guidance on Technology Use

Parents must help children develop responsible digital habits by setting screen time limits, monitoring online activities, and encouraging age-appropriate and respectful online behavior. Students are strictly not allowed to use mobile phones

on school premises. Other electronic gadgets may be used only with the Principal's permission for specific activities or exams planned in the sections.

13. Positive Behaviour Guidance

Parents are expected to model and promote respectful behavior at home and in public. When behavioral issues arise, parents should cooperate with the school to address them constructively, ensuring fairness and understanding for all involved.

14. Parent Meaningful Involvement and Engagement

Parents are encouraged to stay informed and engaged by regularly checking school communications (emails, MCB or WhatsApp), attending meetings, workshops, and conferences, and participating in school events. Active engagement supports students' progress and strengthens the school community.

15. Cooperation for Learning Support

Parents must cooperate with the school's recommendations for additional learning support or assessments. This may include attending meetings, approving evaluations, or contributing to intervention plans to ensure their child's continued progress.

16. Academic Integrity

Parents should promote honesty in their child's academic work. Assignments and assessments must reflect the student's own effort and understanding. Providing false documents or excuses is strictly prohibited.

17. Student School Bags

Parents should ensure their child's school bag is well-organized and does not exceed 10% of their body weight. Food and drinks can be carried separately to reduce strain.



CONSEQUENCES FOR NON-COMPLIANCE

Ryan International School emphasizes the importance of maintaining respectful, responsible, and cooperative relationships between parents and the school. Non-compliance with this Code may result in one or more of the following actions:

- **Parent Agreement Form:** Parents are required to sign the undertaking form in the School handbook at the beginning of every new academic year, confirming their acknowledgment of and commitment to follow the rules and regulations of the school.
- **Mandatory Meetings:** Parents may be required to attend meetings with school administrators to address issues and agree on corrective actions.
- **Restricted Access:** The school may limit access to school premises or events if behaviour violates this Code or disrupts the school environment.
- **Referral to Authorities:** In cases of serious or unlawful behaviour, the school may refer the matter to ADEK or legal authorities.
- **Review of Enrollment:** Repeated or serious breaches may result in a formal review of the student's enrollment status.

ADEK COMPLIANCE STATEMENT

This Parent Code of Conduct has been developed in response to **ADEK's initiative for all schools to establish a Parent Code of Conduct**. It reflects Ryan International School, Masdar City's commitment to fostering respectful, responsible, and transparent communication and collaboration between parents, students, and staff.

Principal Approval :		
Review Date: April 2026		