

• Admission Schedule

Commencement of admission process and availability of forms (online/offline) for admission. Offline Timings (9.00 am – 1.00pm - on all working days)	04.12.2025(Thursday) to 27.12.2025 (Saturday)
Last Date of Submission of Forms	27.12.2025 (Saturday)
Uploading details of children who applied to the school for admission under Open Seats	09.01.2026(Friday)
Uploading marks (as per points system) given to each of the children who applied for admission under open seats	16.01.2026 (Friday)
Draw of lot for the qualified tied points	19.01.2026 (Monday)
The date for displaying the first list of selected children (including Waiting List) (along with marks allotted under points system)	23.01.2026 (Friday)
Resolution of queries of parents, if any (by written/email/verbal interaction) regarding allotment of points to their wards for the first list. (on all working Days)	24.01.2026 (Saturday) - 03.02.2026 (Tuesday)
The date for displaying the second list of selected children (if any) (including Waiting list) (along with marks allotted under points system)	09.02.2026 (Monday)
Resolution of queries of parents, if any (by written/email/verbal interaction) regarding allotment of points to their wards in the second list.	10.02.2026 (Tuesday) 16.02.2026 (Monday)
Subsequent list of admission, if any	05.03.2026 (Thursday)
Closure of Admissions	19.03.2026 (Thursday)

COMPULSORY DOCUMENTS REQUIRED (SELF ATTESTED PHOTOCOPIES):-

1. Baptism Certificate (For Christian Minority)
2. Letter from Parish Priest/Pastor (For Christian Minority)
3. Proof of **Alumni** – Self attested Photocopy of School Leaving Certificate (For Christian & General)
4. Sibling – Sibling's Latest Fee Slip. (For Christian & General)
5. Self attested photocopy of Municipal Birth Certificate. (For Christian & General)
6. Medical Fitness Certificate by Registered Medical Practitioner (For Christian & General)
7. Proof of Residence of the parent – Self attested photocopy of Ration Card / Voter ID Card Passport/ Aadhaar Card / MTNL Telephone Bill/ Electricity Bill/Water Bill/Domicile Certificate/Registered Rent Agreement- (For Christian & General).
8. Combined Family Photograph at the time of admission. (**POSTCARD SIZE**)

Please Note: After online Registration, submit the hardcopy of the form to the school on or before 27.12.2025.